Digitization Workshop Links & Resources

View workshop recording [here](#).


**Standards**

- [Minimum Digitization Capture Recommendations](#) - Association for Library Collections & Technical Services, part of ALA
- [Using Your Scanner to Create Archival Master Files (2018)](#) - Washington State Library, Washington Rural Heritage

**Metadata Guidelines**

- [Washington Rural Heritage Metadata Guidelines](#) (version 3.1) - Washington State Library
- [Dublin Core Best Practices](#) (version 2.3) - Orbis Cascade Alliance

**Copyright & Permissions**

- Public domain - [https://copyright.cornell.edu/publicdomain](https://copyright.cornell.edu/publicdomain)
- Fair Use - [https://copyright.cornell.edu/fairuse](https://copyright.cornell.edu/fairuse)
- Media vs. physical objects - [Guidelines for the Use of Copyrighted Materials and Works of Art by Art Museums](#) (Association of Art Museum Directors)

**DAMS**

- [Omeka](#)
- [CONTENTdm](#)
- [Past Perfect Online](#)
- [Islandora](#)
- [Mukurtu](#)

**Historic Oregon Newspapers**

[https://oregonnews.uoregon.edu/](https://oregonnews.uoregon.edu/)

**Funding Sources**
State/Local

- Oregon Heritage Grants
- Oregon Cultural Trust Grants
- County Cultural Coalition grants
- Oregon Humanities
- State Library of Oregon LSTA Grants

Federal

- Institute of Museum and Library Services (IMLS)
- National Endowment for Humanities (NEH)
- National endowment for Arts (NEA)

News and Information Outlets

- Oregon Heritage Listserv
- Northwest Digital Heritage Listserv
- Oregon Museums Association E-News

Contact us:

northwestdigitalheritage.org

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Planning a Digitization Project

November 9, 2021

Overview

- Why digitize?
- Selecting & prioritizing content - making a case
- Standards
- Metadata
- Copyright & permissions
- Digital asset management
- Sharing collections online
- Newspaper digitization
  - Sarah Seymore, University of Oregon Libraries
- Funding opportunities
  - Katie Henry, Oregon Heritage
- Your questions
About me


Why digitize?

Access
Preservation
Revelation!
Prioritizing collections

Access


Prioritizing collections

Preservation

Prioritizing collections

Revealing untold or overlooked stories


Considering a ‘good enough’ approach

(A preface to the next several slides)

Assuming in-house digitization efforts.....

- Easing up on our perfectionist tendencies
- Balancing support & infrastructure with local self-determination

Standards

Minimum Digitization Capture Recommendations
Association for Library Collections & Technical Services, part of ALA

Technical Guidelines for Digitizing Cultural Heritage Materials
Federal Agencies Digital Guidelines Initiative (FADGI)

Using Your Scanner to Create Archival Master Files (2018)
Washington State Library, Washington Rural Heritage

Metadata

Types:
- Administrative
- Technical
- Descriptive

Guidelines:
Washington Rural Heritage Metadata Guidelines (version 3.1) - Washington State Library
Dublin Core Best Practices (version 2.3) - Orbis Cascade Alliance
Copyright and permissions

Public domain
https://copyright.cornell.edu/publicdomain

Orphaned works
Due Diligence
Fair Use
https://copyright.cornell.edu/fairuse

Media vs. physical objects:

Guidelines for the Use of Copyrighted Materials and Works of Art by Art Museums
(Association of Art Museum Directors)

Digital asset management

Naming conventions
Preservation files
Access files
Storage and redundancy
LOCKSS (Lots Of Copies Keeps Stuff Safe)
Sharing collections online

DAMS considerations:

- Costs (licencing and hosting)
- Metadata schemas, tools, and flexibility
- Workflow features (batch uploading, batch metadata entry, etc.)
- Interoperability (metadata harvesting, APIs)
- Batch export / migration

Popular DAMS:

- Omeka
- CONTENTdm
- Past Perfect Online
- Islandora
- Mukurtu


And....!

- DPLA Service hub
- Support for libraries, museums, and other heritage orgs in Oregon with unique, local collections

https://www.northwestdigitalheritage.org/
Thanks!

Contact us:

northwestdigitalheritage.org

Ross Fuqua
Data & Digital Projects Consultant
State Library of Oregon
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Welcome

Welcome to Historic Oregon Newspapers. On this site you can search and access complete content for historic Oregon newspapers that have been digitized as part of the Oregon Digital Newspaper Program (ODNP). This full-text searchable database contains over 1,400,000 pages from Oregon newspapers dated 1846 - 2001, and we are continually adding new titles.

- To see all titles on this site, check out the Titles page.
- You can also browse titles by city in the Map and Locations sections.
- To search the text of the newspapers, use the search box or Advanced Search option.
- For more help on using the site, visit our Help section.

ODNP is committed to providing free online access to historic Oregon newspapers. This is made possible with the support of federal and state grants, the UO Libraries, and through private donations. Become a partner or contribute.

This day in history

https://oregonnews.uoregon.edu/
Timeline and page counts

- Over 1.4 million pages online
- Over 126,000 pages of current newspapers online

- In the last 5 years:
  - Over 10 million page views
  - Completed 65 digitization projects
  - Raised over $115,000 in funding
  - Added over 80 newspapers titles
- From July 2020-June 2021:
  - Over 1,907,000 page views
  - Average time spent on the website is 06:40
  - 10-11 pages visited every session
  - Added over 80,000 pages to the website
- 8 projects currently in process
- Typically, between 70k-90k pages are published online every year
**RESEARCH**

Historic Oregon Newspapers Online includes newspapers that covered local, state, national, and international news – ideal for history-based research of any kind!

[oregonnews.uoregon.edu](http://oregonnews.uoregon.edu)

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**GENEALOGY**

Save time and effort – track down Oregon ancestors with a keyword search for first and last names on the Search page.

[oregonnews.uoregon.edu](http://oregonnews.uoregon.edu)
Newspapers by City

View the complete list of titles by location

Map

- Corvallis
  - The Benton democr. volume
  - The Corvallis times.
  - The Oregonian.
  - Oregon gazette.
  - The Oregonian.
  - The Oregonian.
  - Oregon gazette.
  - Oregon gazette.
- Corvallis gazette.
- Corvallis daily gazette.
- The daily gazette times.
- Oregon gazette.

https://oregonnews.uoregon.edu/map

Titles By Location

Albany, Linn
- The Albany register.
- The state rights democrat.

Ashland, Jackson
- Rogue news.
- Ashland daily tidings.
- Ashland tidings.

Aurora, Marion
- The Aurora bearer.
- Aurora observer.

Bandon, Coos
- The Bandon recorder.
- Bandon recorder.

Beaverton, Washington
- The oel.
- Beaverton times.

Bonneville, Multnomah
- The Bonneville Dam chronicles.

Burns, Harney
- The Times-herald.

Camp Abbot, Deschutes
- Abbot engine.

Cascades Locks, Hood River
- The Daily chronicles.
- Corvallis daily chronicles and the Roseville.

Chiloquin, Klamath
- Klamath house.

Cleaver, Tillamook
- Cleaver house.

https://oregonnews.uoregon.edu/titles_by_location
https://oregonnews.uoregon.edu/issues/

https://odnp.uoregon.edu/
Let’s digitize your local newspaper!

Key points to consider

- Format
- Costs
- Deliverables
- Scope and Timeline
- Copyright!
- Fundraising and grants

Format

Microfilm vs. print
Costs

$0.65/page (microfilm) and $0.85/page (photography)-- all inclusive fee

Deliverables

- Content analysis and collation – the University of Oregon Libraries have microfilmed the majority of historic Oregon newspapers, so the ODNP is able to scan microfilm negatives for the best possible digital image. Microfilm images are inspected for quality and collated to determine number of pages, any missing issues, and other attributes. Print content is assessed for quality.
- Metadata creation – Information such as issue number, volume number, issue date, title, and place of publication, as well as page numbers, are noted and included with each newspaper image
- Scanning of microfilm negatives or photography of print originals to create archival quality TIFF images for each page
- Creation of derivative PDF and JPEG access files
- Optical Character Recognition (OCR) processing to make each page keyword searchable according to standards set by the Library of Congress
- Quality review of digital files, data, and images to ensure accuracy of all digital information
- Storage of digitized content on UO Libraries servers
- Digital preservation of image files and metadata
- Integration of content onto Historic Oregon Newspapers website (http://oregononews.uoregon.edu), where the content will be freely accessible to the public and keyword searchable online
Copyright

- Public Domain
- Copyright research
- Contacting former publishers/owners and current publishers
- Please do not have these conversations on your own! The UO can assist!
- More info in our blog post: https://odnp.uoregon.edu/2014/04/01/copyright-and-historic-newspapers/

Scope and Timeline

- Usually no more than $5,000 per project
- No project is too small!
- 1 year timeline for most grants
- Juggling varying fiscal years and capacity planning
Fundraising and grants

https://odnp.uoregon.edu/fundraising-and-grant-writing-how-to-guide/

https://libguides.osl.state.or.us/lstagrants/odnp
Thank you!
Sarah Seymore, sseymore@uoregon.edu
State/Local Funding Opportunities

- Oregon Heritage Grants
  - Museum Grant, spring deadline
  - Oregon Heritage Grant, once a biennium, fall deadline (next is Fall 2023)
- Oregon Cultural Trust Grants
  - Cultural Development Grants, spring deadline
  - County Cultural Coalition Grants
- Oregon Humanities
- LSTA Grants through State Library of Oregon
  - Must partner with a library applicant

Federal Funding Opportunities

- Institute of Museum and Library Services (IMLS)
- National Endowment for the Humanities (NEH)
- National Endowment for the Arts (NEA)
“How do I find out about other funding opportunities?”

• Oregon Heritage Listerv
• Oregon Museum Association E-news
• Northwest Digital Heritage Listserv